

**DEERFIELD REGIONAL STORM WATER DISTRICT  
REGULAR DISTRICT BOARD MEETING  
4900 Parkway Drive, Suite 180  
Mason, OH 45040**

December 14, 2010

**CALL TO ORDER**

President Tim Greive called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ATTENDANCE**

Benjamin Yoder, Secretary/Treasurer was not in attendance at this meeting.

**Those present at the meeting were:**

Board Members:	Tim Greive, William Lantry
Attorney:	Eric Luckage, Esq., Albers & Albers
Consultant:	Andrew Bohlen, CDM
Administrative Assistant:	Cathy Herrick
Public Members:	Sue Wiseman, Dave Moeggenberg, Joe Hammond, Jerry Hagenshneider

**PUBLIC FORUM** Residents from the Plainview Drive area were in attendance. The residents were updated as to the progress in determining when their request for assistance might be addressed. The Board advised negotiations with the Township to provide support services to the District were nearly completed and when that action was finalized and in place all requests would again be reviewed with the goal of beginning projects deemed appropriate in possibly Spring of 2011.

**APPROVAL OF MINUTES**

The Regular Board Meeting Minutes of November 9, 2010, were presented for approval.

- **Action Taken/Required:** Tim Greive motioned, seconded by William Lantry to accept and approve the Regular Board Meeting Minutes of November 8, 2009, as presented. *Vote: All Yes.*

## **REPORTS OF BOARD, AND COMMITTEES**

**Treasurer's Report:** Mr. Greive reported the District had a beginning cash balance as of November 1, 2010, of \$691,158.43. Monthly cash receipts totaled \$66,878.35 which consisted of storm water fees of \$73,766.67 (reduced by a refund of \$7,032.62 to Regal Cinemas Deerfield) and interest earnings of \$1344.30. Monthly cash disbursements totaled \$11,275.76 (excluding the refund as mentioned above which was deducted from cash receipts). The ending cash balance for the District was \$746,761.02 as of November 30, 2010.

Mr. Greive then presented the expenses for November 2010, as follows:

### ***Payment of the Expenses:***

- CDM, T.O. #22, Proj. No. 74534, \$200.00;
- CDM, T.O. #23, Proj. No. 74522, \$1,150.00
- Albers & Albers, Inv. #11557, \$4,477.00;
- Cincinnati Bell, monthly voicemail, \$34.05;
- CNA Surety, Bond No. 060169942199, (Admin. Asst.) \$100.00;
- Pillar Insurance, Policy PKG80510228, \$1,937.00;
- Cathy Herrick, wages \$693.75;
- Cathy Herrick, expense reimburse, \$75.60 (mileage) and \$9.99 (supplies);
- Deerfield Township, Reimbursement for Street Sweeper expense – 2010, \$9,940.10.

- **Action Taken/Required:** William Lantry motioned, seconded by Tim Greive to accept and pay the invoices for November 2010, as presented including the insurance renewal policy with Pillar Insurance for the period of one year beginning December 15, 2010 through December 15, 2011. ***Vote: All Yes.***

**SPECIAL ORDERS** None noted.

## **UNFINISHED BUSINESS AND GENERAL ORDERS**

### **CDM Update:**

Mr. Bohlen provided an overview of the monthly activities of CDM including a report of a follow-up visit per request of the Board to 3973 Crestiview Drive. A telephone message was left for Mr. John Milesky regarding same but no return call had been received as of this meeting.

The District received a new Request for Assistance from David Gileath stating that high water was causing damage to his backyard fence. CDM was instructed to conduct a site investigation and report back on their findings.

A copy of CDM's monthly report is available in its entirety for review.

**Deerfield Township/District Agreement** : Mr. Dave Duckworth, Deerfield Township Administrator addressed the Board at this time to discuss the duties the Township would perform for the District pursuant to the Agreement. Mr. Duckworth stated the Township viewed this joined effort as very positive for the residents of Deerfield Township. A Memorandum of Agreement had been previously created and reviewed by both entities providing for technical and support services by utilizing current Township staff. Upon acceptance and approval of both parties, the Agreement was planned to be finalized in the upcoming week and effective January 1, 2011. Further details were also discussed.

- **Action Taken/Required:** Tim Greive motioned, seconded by William Lantry to approve and accept the Memorandum of Agreement for Technical and Support Services between the District and Deerfield Township beginning January 1, 2011.  
*Vote: All Yes.*

**DFT/SWD Communications:** None noted.

**NEW BUSINESS:** None noted.

### **COMMENT FROM BOARD MEMBERS**

**RESOLUTIONS** Eric Luckage presented the following previously adopted resolutions: Resolution No. 2010-33, Approving and accepting payment of the October 2010 invoices as presented; Resolution No. 2010-34, Authorizing and approving the Engagement Letter of November 9, 2009, between the District and Balastra, Harr & Scherer, LLC, and amending the original Engagement Letter of November 2, 2009, by increasing the expenditure by \$3,000.00 for continued professional accounting services through December 31, 2010.

### **MOTION FOR ADJOURNMENT**

- **Action Taken/Required:** Tim Greive motioned, seconded by William Lantry, to Adjourn at 7:30 P.M. *Vote: All Yes.*

**Next Regular Meeting: January 11, 2011**

The Deerfield Regional Storm Water District Board meets the first Tuesday of every month at 7:00 p.m., unless otherwise notified.

Deerfield Regional Storm Water District  
Board of Trustees Regular Meeting, December 14, 2010

Attest:

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Benjamin Yoder, Secretary/Treasurer