

**DEERFIELD REGIONAL STORM WATER
SPECIAL DISTRICT BOARD MEETING
Held at the Offices of Camp, Dresser & McKee, Inc.
8805 Governor's Hill Drive, Suite 260
Cincinnati, OH 45249**

August 12, 2010

CALL TO ORDER:

President Tim Greive called the meeting to order at 4:38 P.M.

ATTENDANCE:

Those present at the meeting were:

Board Members:	Tim Greive, William Lantry, Ben Yoder (Absent)
Attorney:	Eric Luckage, Esq., Albers & Albers (via telephone)
Engineering Consultant:	Andrew Bohlen
Administrative Assistant:	Cathy Herrick

This Special Board Meeting was held for the purposes of approval and payment of the monthly invoices and other general business which was deemed necessary.

PUBLIC FORUM: None present.

REPORTS OF OFFICERS, BOARD AND COMMITTEES:

Treasurer's Report: President, Tim Greive gave the treasurer's report as follows: The District's beginning cash balance as of July 1, 2010 was \$610,746.80 with cash receipts of \$72,644.84 which consisted of storm water fees of \$73,531.69 and interest earnings of \$133.16. Cash disbursements were \$15,043.88 with an ending cash balance of \$668,367.77 as of July 31, 2010.

Mr. Greive then presented the monthly invoices for July, 2010 and as follows:

- CDM, Inv. No. 80350966/6, T.O. #22 in the sum of \$8,275.12;
- Albers & Albers, Inv. #11478, \$4,606.50;
- Cincinnati Bell, \$35.07;
- Balestra, Harr & Scherer, CPA, \$8,740.00;
- Deerfield Township for Street Sweeping Services, \$11,085.94;
- Treasurer, state of Ohio (audit), Inv. 47A56, \$4,354.28;

- Warren County Water & Sewer, Inv. #10-101, \$2,028.50;
- Cathy Herrick, Wages, \$767.75
- Cathy Herrick, Expense reimbursement, \$55.80.

➤ **Action Taken/Requested:** Tim Greive motioned, second by William Lantry to pay the monthly invoices as presented. *Vote: All Yes.*

UNFINISHED BUSINESS AND GENERAL ORDERS:

Andrew Bohlen advised the Board that the certification notification letters had previously been sent out and the final certification list had been generated for recording with the Warren County Auditor. He noted, the deadline for submission of the certifications was September 13, 2010, and was prior to the next regular meeting of the Board. The Board agreed to proceed with the certifications as listed, with the exception of removing Kelly Miller from the list, whose notification letter was returned, “undeliverable and unable to forward” and to further attempt locating this person before certifying the account. It was also agreed that the letter to the WC Auditor would be sent to Ben Yoder for signature and upon receipt of the letter and a check being created for the \$1.00 filing fee, the list would be filed with the auditor.

➤ **Action Taken/Requested:** Tim Greive motioned, second by William Lantry to file the certification list as presented and pursuant to the Board’s Resolution No. 2010-27, as presented with the removal of Kelly Miller as noted, with the Warren County Auditor. *Vote: All Yes.*

William Lantry advised the Board he hoped to finalize the proposal from Dave Duckworth, Administrator of Deerfield Township to hire an administrator for the District and the Township’s desire to job share this position and the expense in doing the same. Mr. Lantry said it was the hope of the District to finalize this information and be ready to vote on this action at the September 14, 2010, Regular Board Meeting of the District Trustees.

Also noted, were the continuing efforts to meet with Chuck Petty, Warren County Engineer, to further discuss the Plainview Drive drainage issues. CDM and Plainview Drive representative, Dave Moggenberg, hoped to meet on August 27, 2010, or at a mutually agreeable date late in September.

Andrew Bohlen advised he would be working away from CDM’s main offices for the next several weeks and could be reached via cell phone but would also be checking emails in the evenings. Mr. Bohlen further noted, September typically was nearing the last opportunity to do field investigations such as open channel erosion studies and planning of projects. He hoped to discuss which particular investigations the Board would be interested in making priorities and that he had prepared a preliminary budget on the projects which are presently known. He was preparing to discuss this action in further detail at the September 14, 2010 Regular Board Meeting.

- **Action Taken/Requested:** The Board asked that Mr. Bohlen proceed with emailing the proposed budget information with regard to the field investigation studies for their review and prior to the September meeting.

ADJOURNMENT:

- **Action Taken/Requested:** William Lantry motioned, second by Tim Greive, to adjourn the meeting at 4:58 P.M. **Vote: All Yes.**

Next Regular Meeting: September 14, 2010

The Deerfield Regional Storm Water District Board of Trustees meets the second Tuesday of every month, beginning at 7:00 P.M., unless otherwise notified.

Attest:

Ben Yoder, Secretary/Treasurer