

**DEERFIELD REGIONAL STORM WATER DISTRICT
REGULAR DISTRICT BOARD MEETING
4900 Parkway Drive, Suite 180
Mason, OH 45040**

July 13, 2010

CALL TO ORDER

President Tim Greive called the meeting to order at 7:05 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ATTENDANCE

Those present at the meeting were:

Board Members:	Tim Greive, William Lantry, Benjamin Yoder
Attorney:	Eric Luckage, Esq., Albers & Albers
Consultant:	Andrew Bohlen, CDM
Administrative Assistant:	Cathy Herrick
Public Members:	Sue Wiseman, Jerry Hagenschneider, Joe Hammond, and Dave Moggenberg, Dave McElroy

PUBLIC FORUM

Residents from the Plainview Drive area were in attendance and inquired as to any update on the situation within their neighborhood. By request of the Board, CDM attempted to coordinate a meeting with Chuck Petty, Warren County Engineer but, due to various scheduling conflicts was unable to do so, nor could Mr. Petty attend this board meeting.

Again by request of the Board, CDM created a draft letter to Mr. Petty, inquiring as to Warren County's position with regard to possible suggested fixes for the Plainview Drive drainage issues. The letter was reviewed and suggested revisions were made. Mr. Bohlen was directed to make the revisions and then forward the letter to Mr. Greive for signature.

Mr. Yoder suggested that the Plainview Drive residents have a representative stay in contact directly with Mr. Bohlen for any updated information as it is received and between board meetings.

APPROVAL OF MINUTES

The Regular Board Meeting Minutes of June 1, 2010, were presented for approval.

- **Action Taken/Required:** Tim Greive motioned, seconded by Ben Yoder to accept and approve the Regular Board Meeting Minutes of June 1, 2010, as presented. **Vote: All Yes.**

REPORTS OF BOARD, AND COMMITTEES

Treasurer's Report: Mr. Yoder reported the District's beginning cash balance as of June 1, 2010, was \$610,186.07. Cash receipts for the month were \$14,939.40, which included storm water fees collected totaling \$14,814.73 and interest earned \$124.67. Disbursements for the month were \$14,378.67, with an ending cash balance of \$610,746.80, as of June 31, 2010.

Mr. Yoder then presented the expenses for June 2010, as follows:

Payment of the Expenses:

- CDM, T.O. #22, Inv. No. 80346839/5, \$3,895.18;
- CDM, T.O. #23, Inv. No. 80346839/5, \$3,432.79;
- Albers & Albers, Inv. #11461, \$6,142.00;
- Cincinnati Bell, \$34.47;
- U.S. Postmaster, P.O. Box annual renewal fee, \$56.00
- Susan Berger, reimbursement for web hosting costs, \$119.76;
- CORD, Annual membership dues, \$150.00;
- Cathy Herrick, wages for June, 2010, \$962.00;
- Cathy Herrick, expense reimbursement, \$127.80.

The Board questioned the additional amounts listed on the CORD membership renewal invoice. Mr. Luckage explained the nature of the additional amounts saying these amounts were suggested voluntary contributions which CORD is asking members to donate in an effort to defray the costs associated with hiring a lobbyist, which has become necessary to oppose a proposed amendment to ORC Chapter 6119 to require a vote of the electorate before certain District fees could be levied. It would also alter the special assessment process in such a way that a single individual could delay or stop certain district projects. The effort is aimed specifically at districts providing storm water functions and thus it is quite relevant to the Deerfield District. Mr. Luckage reiterated that the CORD Board is only asking for voluntary contributions at this time.

The Board agreed they would like to have further information before making such a donation but, would consider doing so at a later time.

- **Action Taken/Required:** Ben Yoder motioned, seconded by Tim Greive to accept and pay the invoices for June, 2010, as presented. **Vote: All Yes.**

Mr. Yoder presented the Proposed 2011 Preliminary Budget for consideration and adoption of the Board. The budget included the following:

Projected Unencumbered Cash Balance January 1, 2011	\$720,000
Total Cash Receipts	528,100
Total Expenditures	383,000
Projected Unencumbered Cash Balance December 31, 2011	865,100

- **Action Taken/Required:** Ben Yoder motioned, seconded by Tim Greive to accept and approve the Proposed 2011 Preliminary Budget as presented. **Vote: All Yes.**

SPECIAL ORDERS None noted.

UNFINISHED BUSINESS AND GENERAL ORDERS

CDM Update:

Andrew Bohlen presented the CDM Monthly Update to the Board for review. Mr. Bohlen informed the Board that 28 delinquent storm water accounts had been identified and letters notifying these accountholders had been prepared and would be mailed on June 2, 2010, with the approval of the Board.

- **Action Taken/Required:** The Board agreed for CDM to mail the delinquent account notice letters to the above accountholders via certificate of mailing.

It was noted, a resident, had submitted a Request for Assistance during the month. The Board reviewed the same and asked that Mr. Bohlen contact the resident via telephone and acknowledging receipt of this request and to explain the current position of the Board in their efforts revising the regulations and determining which projects are appropriate for assistance and their order.

- **Action Taken/Required:** By agreement of the Board and henceforth, the review of any Requests for Assistance received during the month from any public member shall be discussed at each meeting and an agenda item will be permanently added to the monthly meeting agenda for this purpose.

A copy of CDM's monthly report is available in its entirety for review.

Draft Revised Code of Regulations: The Board again continued their discussion of the District's Code of Regulations and proposed revisions to be made to these regulations in an effort to more efficiently serve the Township and its residents and particularly their Requests for Assistance regarding storm water problems. The main variables being considered in making these revisions were noted as: major engineering costs, soft study costs and addressing Requests for Assistance with relation to the specific criteria for ranking such requests.

- **Action Taken/Required:** Eric Luckage agreed to make revisions as noted by the Board and to circulate the revised copy to the Board for their review.

The Board hopes to publish the final draft for public comments, finalize all final revisions, and adopt the Regulations possibly in October, 2010.

DFT/SWD Communications: Tim Greive, Ben Yoder and Andrew Bohlen attended the 2010 Southwest Ohio Stormwater Conference. The conference shared valuable storm water education and networking. Mr. Greive noted he had learned that the Deerfield Regional Storm Water District was a very unique entity and there was only one other stormwater district in Ohio which was comparable to this district.

NEW BUSINESS Dave McElroy, Director of the WCSWCD (Warren County Soil and Water Conservation District) was in attendance and shared a draft proposal created by his District with regard to the Administrator's position being newly created for the DRSWD. WCSWCD expressed interest in possibly job sharing this part-time position with the District. Mr. McElroy noted, if the District Board decides to accept the proposal by WCSWCD, a portion of the salary to facilitate this position would be matched by the state of Ohio at the rate of \$0.50 to each \$1.00 spent. The Board noted, they had not made a final decision as Deerfield Township's proposal was also being considered for job sharing of the position.

COMMENT FROM BOARD MEMBERS None noted.

RESOLUTIONS Eric Luckage presented the following previously adopted resolutions: Resolution No. 2010-22, Approving and accepting payment of the June, 2010 invoices as presented; Resolution No. 2010-23, Approving public notification of the new meeting date and time.

MOTION FOR ADJOURNMENT

- **Action Taken/Required:** Ben Yoder motioned, seconded by Tim Greive, to Adjourn at 9:19 P.M. *Vote: All Yes.*

Next Regular Meeting: August 10, 2010

The Deerfield Regional Storm Water District Board meets the second Tuesday of every month at 7:00 p.m., unless otherwise notified.

Attest:

Benjamin Yoder, Secretary/Treasurer