

**DEERFIELD REGIONAL STORM WATER DISTRICT
REGULAR DISTRICT BOARD MEETING
4900 Parkway Drive, Suite 180
Mason, OH 45040**

May 4, 2010

CALL TO ORDER

President Tim Greive called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ATTENDANCE

Those present at the meeting were:

Board Members:	Tim Greive, William Lantry, Benjamin Yoder
Attorney:	Eric Luckage, Esq., Albers & Albers
Consultant:	Andrew Bohlen, CDM
Administrative Assistant:	Cathy Herrick
Public Members:	Dave Duckworth, DT Administrator, Dave McElroy, Director WCSWCD, Carol Fritz, Mary Beth Daugherty, Joe Hubsch, Doug Carman, Dave Moeggenberg, Sue Wiseman, Joe Hammond, Colleen Hammond, Michael Quinn

PUBLIC FORUM The majority of the public members in attendance came to be updated on the findings of the field investigation performed by CDM in the Plainview Drive area.

Andrew Bohlen began a PowerPoint presentation specifying the problems identified in the area and to provide a visualization of the same to the Board. CDM also presented various potential solutions to rectify the situation. After discussion of the possible solutions, the Board agreed that Andrew Bohlen should first contact the Warren County Engineer's office to determine if any of the suggested solutions would be agreeable with them and to determine a workable solution which would address the Plainview Drive flooding issues, as well as, the Charleston Park flooding issues which would be affected by this fix.

Andrew Bohlen per direction of the Board, agreed to investigate the feasibility of the potential fixes suggested with the Warren County Engineer's office and any easements that may need to be secured; to prepare and in depth analysis and cost estimate for each

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, May 4, 2010

potential solution and to identify each of the possibly outlets to be utilized in achieving a fix.

Eric Luckage reminded the residents of Plainview Drive that the District Board was currently in the process of evaluating and defining the proper role of the District on various projects and their decisions to undergo any project could be determined by their final conclusions.

Mike Quinn, President of Landen CSA addressed the Board by saying he appreciated the communications and update information provided by Ben Yoder on behalf of the District Board with regard to their Request for Assistance. The Board advised they were in the process of re-evaluating all requests received to-date and the process could take up to three months to achieve final product.

Dave Duckworth, Deerfield Township Administrator, introduced himself to the Board and advised that there was potential for the Township to assist the District in completing some of the projects the District determines to undertake.

APPROVAL OF MINUTES

The Regular Board Meeting Minutes of April 6, 2010 and the Special Meeting Minutes of March 30, 2010, were presented for approval.

- **Action Taken/Required:** Tim Greive motioned, seconded by William Lantry to accept and approve the Regular Board Meeting Minutes of April 6, 2010 and the Special Meeting Minutes of March 30, 2010, as presented. Vote: *All Yes*.

REPORTS OF BOARD, AND COMMITTEES

Treasurer's Report: Mr. Yoder reported the District's beginning cash balance as of April 1, 2010, was \$553,765.89. Cash receipts for the month were \$34,834.02, which included Storm water fees collected totaling \$34,834.02 and interest earnings of \$112.73. Disbursements for the month were \$21,871.74, with an ending cash balance of \$566,840.90, as of April 30, 2010.

Mr. Yoder then presented the expenses for April 2010, as follows:

Payment of the Expenses:

- CDM, T.O. #20, Inv. No. 80342212/14, \$9,195.00;
- CDM, T.O. #22, Inv. No. 80342210/3, \$7,619.08;
- CDM, T.O. #23, Inv. No. 80342205/1, \$3,440.00;
- Albers & Albers, Inv. #11407, \$4,699.00;
- Cincinnati Bell, April/May telephone, \$34.44;

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, May 4, 2010

- Warren County Water & Sewer, Inv. #10-045, \$2,014.75;
- Berger Computing Services, Inv. #852, (RSWC) \$11.80;
- Tinker's Creek Watershed Partners, 2010 OH SW Conference, \$850.00;
- Cathy Herrick, wages for April-May 2010, \$818.64;
- Cathy Herrick, expense reimbursement, \$75.60.

- **Action Taken/Required:** Ben Yoder motioned, seconded by Tim Greive to accept and pay the invoices for April, 2010, as presented. *Vote: All Yes.*

SPECIAL ORDERS None noted.

Dave McElroy, Director of Warren County Soil and Water Conservation District, was present at the meeting. Mr. McElroy attended in a continuing effort to share information with the DRSWD Board. He reported that all the storm water basins located within Deerfield Township and Warren County had been inspected to insure they were functioning as designed and advised that all basins within Deerfield Township were found to be in good condition.

- **Action Taken/Required:** Bill Lantry motioned, seconded by Tim Greive to take a five minute recess from the meeting at 7:58 p.m. *Vote: All Yes.*

Meeting reconvened at 8:02 p.m.

UNFINISHED BUSINESS AND GENERAL ORDERS

CDM Update: The CDM Monthly Update was briefly reviewed earlier in the meeting after the Public Forum section. A copy of the complete update is available for review.

Outstanding Requests for Assistance: Tim Greive began a discussion regarding the current listing of the District's formally received and ranked, Requests for Assistance. Each member of the Board was given a copy of all Requests and had examined each and now attempting to narrow down and prioritize the list. It was noted and agreed, certain variables should be considered in deciding whether the District could provide aid in many of the Requests such as: the nature of the problem and whether it affects a large group of residents or properties; where the water flow is coming from, as is it a public source or private drainage issue; and whether the issue should be addressed by another agency versus the District. The Board members' goal is to revamp the list into a workable list of projects. Upon achieving that step, the Board plans to inform the public members which have been determined to be ineligible for assistance from the District.

The Board members agreed to email each other copies of their personal lists to compare their thoughts and suggestions to arrive at a final list. Eric Luckage suggested he receive

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, May 4, 2010

a copy of the final list so that he could examine same and determine there were common threads in deciding on projects and their priority in the Board's decisions.

Street Sweeper Memorandum of Agreement for 2010: Eric Luckage presented the revised Street Sweeper MOA to be utilized between Deerfield Township and the Deerfield Regional Storm Water District.

- **Action Taken/Required:** Tim Greive motioned, seconded by Ben Yoder to approve the 2010 Street Sweeper Memorandum of Agreement for 2010, as written, securing the street sweeping service between Deerfield Township and the Deerfield Regional Storm Water District and not to exceed the amount of \$35,000.00. *Vote: All Yes.*

Regional Storm Water Collaborative Update: Tim Greive noted an update on the Collaborative was received from the District's liaison, Susan Berger, and that he would copy each member on same.

DFT/SWD Communications: Ben Yoder advised the Board that he had communicated with Susan Berger to secure a new printer/scanner for the District to utilize in the more effectively achieving the accounting procedures.

RESOLUTIONS Eric Luckage presented the following previously adopted resolutions: Resolution No. 2010-16, Approving public notification by publication of the completion and availability for review of the District's Basic Financial States for the years ending December 31, 2008 and December 31, 2009; Resolution No. 2010-17, Approving payment of the monthly invoices as presented; Resolution No. 2010-18, Approving the issuance of a credit to St. Margaret of York in the sum of \$69.60 representing reimbursement for the double-billed amount erroneously charged to this account; Resolution No. 2010-19, Approving sponsorship of the 2010 Storm Water Conference at the Bronze level and in the sum of \$850.00.

MOTION FOR ADJOURNMENT

- **Action Taken/Required:** Tim Greive motioned, seconded by Ben Yoder, to Adjourn at 8:45 P.M. *Vote: All Yes.*

Next Regular Meeting: June 1, 2010

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, May 4, 2010

The Deerfield Regional Storm Water District Board meets the first Tuesday of every month at 6:30 p.m., unless otherwise notified.

Attest:

Benjamin Yoder, Secretary/Treasurer