

**DEERFIELD REGIONAL STORM WATER DISTRICT
REGULAR DISTRICT BOARD MEETING
4900 Parkway Drive, Suite 180
Mason, OH 45040**

July 14, 2009

CALL TO ORDER

President Walter Daniels called the meeting to order at 6:36 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ATTENDANCE

Those present at the meeting were:

Board Members:	Walt Daniels, Tim Grieve
Attorney:	Eric Luckage, Esq., Albers & Albers
Engineering Consultants:	Chris Calpin, CDM & Andrew Bohlen, CDM
Admin. Asst.	Cathy Herrick
Public Members:	Paul Abbinante, Dan Pickard, David Morris, Jim Kelly Green, Steve & Lynn Sliger, Alissa Ashworth, Darrin Ashworth

APPROVAL OF MINUTES

The Regular Meeting Minutes of June 9, 2009 were presented for approval of the Board.

- **Action Taken/Required:** Tim Greive motioned, seconded by Walt Daniels to approve the Regular Meeting Minutes of June 9, 2009, as written. Vote: All Yes.

President Daniels announced, Mr. Travis Flieman, Secretary/Treasurer, had recently taken employment located outside of Deerfield Township and has resigned his position with the District. Mr. Daniels added, he had spoken to the Deerfield Township Trustees who would be interviewing interested individuals to fill the vacancy on the District's Board.

- **Action Taken/Required:** Walt Daniels motioned, seconded by Tim Greive, to elect Tim Greive as Acting Secretary/Treasurer for the Deerfield Regional Storm Water District. Vote: All Yes.

REPORTS OF BOARD, AND COMMITTEES

Treasurer's Report: Tim Greive reported the current balance from the District's bank statement ending June 30, 2009, was \$431,568.34. It was noted there was an outstanding check in the sum of \$1.00 but otherwise the account was in balance with all checks cleared.

Review of Monthly Invoices and Time sheets/Expenses:

Ms. Herrick presented the expenses for June as follows:

Payment of the Expenses:

- Signco/Stylecraft, Inv. #054611, \$275.00
 - CDM, T.O. #12, Proj. 63353, \$2,810.00;
 - CDM, T.O. #17, Proj. 68941, \$3,317.50;
 - CDM, T.O. #18, Proj. 68945, \$3,395.00;
 - CDM, T.O. #20, Proj. 70400, \$3,555.00;
 - Albers & Albers, Inv. #11169, \$6,336.25;
 - Balestra, Harr, & Scherer, \$1,085.00;
 - Warren County Water & Sewer, Inv. #09-081, \$266.75;
 - Cathy Herrick, wages for June, \$758.50;
 - Cathy Herrick, reimbursement postage and mileage, \$80.10;
 - Hartsock's Awards & Engraving, Inv. #0906925, \$45.00;
 - Minuteman Press, Inv. #82703, \$21.30;
 - Minuteman Press, Inv. #82505, \$88.93;
 - Minuteman Press, Inv.#82509, \$44.05;
 - Cincinnati Bell, monthly voicemail/telephone, \$34.38;
 - U.S. Postmaster, post office box #244 annual fee, \$56.00.
- **Action Taken/Required:** Tim Grieve motioned, seconded by Walt Daniels to accept and pay the invoices for July, 2009, as presented. Vote: All Yes.
- **Action Taken/Required:** Tim Greive motioned, seconded by Walt Daniels to accept and approve the invoice to Signco/Stylecraft in the sum of \$275.00 which expenditure was previously approved in Resolution No. 2009-37, whereas the Board approved the expenditure not to exceed the amount of \$200.00. Vote: All Yes.

SPECIAL ORDERS: None.

PUBLIC FORUM: Paul Abbinante, President of the Hunter's Green Subdivision Home Owner's Association addressed the Board at this time. Mr. Abbinante thanked the District and CDM for their site investigation and suggestions in fixing the detention pond within the subdivision which is causing flooding problems. A full report was to be presented during CDM's monthly update.

Jim Rinehart, 4516 Woodland Drive, stated there are two storm drains located on his property which are backing up and causing erosion of the creek. He is concerned about flooding. Mr. Rinehart was given an RFA form for completion and submission to the District.

- **Action Taken/Required:** Tim Greive suggested CDM conduct a field investigation upon receipt of the RFA from Mr. Rinehart. Mr. Daniels concurred.

Dan Pickard, 5443 College Street, Kings Mills, stated his property is receiving excessive water which is draining from the area where the old Kings Mills school was demolished. A discussion ensued regarding the engineering plans for this project and the Warren County Engineer should have the information indicating where the drainage should be dispersing. The District suggested Mr. Pickard complete a RFA and this matter would be further investigated.

UNFINISHED BUSINESS AND GENERAL ORDERS

Greenfield Place Repair Project Update: Walt Daniels advised he had spoken to Dan Corey, President, Deerfield Township Board of Trustees, and Deerfield Township had entered into contract with the contractor, Charles H. Hamilton Company to repair the failed storm sewer pipes and restore the two sinkholes within the Greenfield Place Subdivision with construction slated to begin on July 23, 2009 and completed by August 27, 2009.

CDM presented three field investigation reports which the Board had previously directed be conducted. (1) 8739, 8749, & 8729 Landen Drive (2) 8388 Timber Lane and (3) 6706 Spring Mills Court. A review of each investigation was given with suggestions as to remedying the situation. Copies of the complete reports are available for review.

CDM Update: Chris Calpin highlighted the CDM Monthly Memorandum Update at this time and as follows:

Task Order No. 12. – Storm Water Modeling and System Evaluation Phase - All data has been collected from the city of Mason and correlated with other data. The models are nearing completion and calibration efforts are being made with the data collected.

Task Order No. 16. Greenfield Place Storm Sewer Repair, Miscellaneous Support –

It was also reported CDM had responded via telephone, to several inquiries from residents of the Greenfield Place Subdivision regarding the project.

Task Order No. 17. – 2009 General District Support Services – CDM assisted the District in organizing an educational meeting for the members of the Landen CSA. The topic of discussion was to be erosion. Tim Greive planned to represent the District Board along with Chris Calpin of CDM and a member of the Warren County Soil and Water Conservation District is also to be in attendance. The meeting is scheduled for July 15, 2009.

CDM was in the beginning stages of preparing the inactive/delinquent storm water accounts for billing.

Regarding the Phase II Compliance, CDM is preparing a response to the OEPA with respect to the action plan for illicit discharges.

Task Order No. 18. – 2009 Private Drainage Problem Investigation Support – Bernie Niehaus of 9780 Sparrow Place was contacted regarding a storm water complaint. Mr. Niehaus was advised to complete an RFA and return it to the District for consideration.

The Warren County Engineer's office was contacted regarding the Walnut Grove subdivision detention pond to gather information.

Task Order No. 20. – 2009 NPDES Phase II Compliance Services – Information gathered was digitized and incorporated regarding illicit discharges the Deerfield Township storm water infrastructure.

A summary of all private property drainage complaints and their ranking status to-date, was provided by CDM, as well as, a map indicating the location of each.

A copy of CDM's monthly memorandum is attached for complete detail.

Regional Storm Water Collaborative: No update was noted.

DFT/SWD Communications: Eric Luckage reported he had not yet received word back from Deerfield Township legal counsel, Tom Swope, on the street sweeper proposal.

NEW BUSINESS

Proposed Landen CSA Erosion Education Meeting: As mentioned in the above CDM Update, an educational meeting is planned for the Landen CSA on July 15, 2009. A recap of the meeting will be shared at the next regular meeting of the Board.

2010 Budget: CDM prepared a preliminary 2009 Budget as required for compliance purposes. The budget was discussed and reviewed.

- **Action Taken/Required:** Tim Greive motioned, seconded by Walt Daniels to accept and approve the 2010 Budget as presented with the word, “tax” removed from the caption. Vote: All Yes.

COMMENT FROM BOARD MEMBERS None noted.

RESOLUTIONS

Mr. Luckage presented the following previously adopted resolutions: Resolution No. 2009-35, Approving payment of monthly invoices; Resolution No. 2009-36, Approving Susan Berger, Consultant, to update the District’s website as discussed and not to exceed the costs of \$500.00 to complete same and per terms of her agreement; Resolution No. 2009-37, Authorizing the expenditure of \$60.00 to secure a booth at the 2009 Taste of Deerfield and to further authorize purchasing promotional items to be utilized at the 2009 Taste of Deerfield, not to exceed the sum of \$200.00.

MOTION FOR ADJOURNMENT

- **Action Taken/Required:** Walt Daniels motioned, seconded by Tim Greive, to Adjourn at 8:34 p.m. Vote: All Yes.

Next Regular Meeting: Wednesday, August 5, 2009

The Deerfield Regional Storm Water District Board meets the second Tuesday of every month at 6:30 p.m., unless otherwise notified.

Attest:

Tim Greive, Acting Secretary/Treasurer